

# JERSEY SKYLANDS LABRADOR RETRIEVER CLUB, INC.

## PUPPY/DOG REFERRAL LISTINGS POLICY AND PROCEDURE

### A. POLICY

1. *Persons eligible:*
  - a. Full members, in good standing, are entitled to list with the club's referral system.
2. *Dogs eligible:*
  - a. litters of puppies residing in the Full members' homes.
  - b. singular older puppies or dogs available from or through the Full member.
2. *Fees:*
  - a. The first litter listing for each household listed during the club's fiscal year shall be free.
  - b. Additional litter listings during the same fiscal year shall be charged \$10.00 each.
  - c. Single dog listings are always free. Single puppy is free if 12 weeks old or older.
3. *Referral person:*
  - a. One person shall be designated as the referral contact.
4. *Restrictions:*
  - a. All litters or dogs submitted for the referral service must be in writing.
  - b. Litters will only be listed with this club's referral system if both parents have OFA hip passes and current CERF or ACVO reports clear of hereditary problems, or their foreign equivalents. A current eye clearance shall be defined as an exam dated within 18 months on dogs under 10 years old. Exam dates more than 18 months old are acceptable on dogs over 10 years old.
5. *Disclaimer:*
  - a. A disclaimer releasing the club of all responsibility connected with the referral system shall be included verbally or in writing for all referral information dispensed.

### B. PROCEDURE

1. *Member submission:*
  - a. Breeders wishing to list a litter will provide the following information **on the listing form** to the referral contact via mail or fax.
    - a.1 Names of the sire and dam
    - a.2 Due date or birth date
    - a.3 color(s) expected
    - a.4 their name and phone number
    - a.5 both parents OFA hip information.
    - a.6 both parents CERF or clear ACVO information.
    - a.7 In the case of an additional litter or litters during the same fiscal year, a check for \$10.00 is to be mailed with the form.
  - b. Breeders/members wishing to list an older puppy or dog shall provide the following information to the referral contact:
    - b.1 the age of the dog
    - b.2 the sex of the dog and if it is spayed/neutered or intact
    - b.3 the color of the dog

While hip and eye clearances are not required on the parents or on the dog itself, breeders/owners are to consider the Code of Ethics as to disclosure concerning the reason why the dog is now available.

2. *Referral contact:*
  - a. will verify that all required information has been received. No listing will be accepted if any of the information is missing. The contact will notify the member by phone, when possible.
  - b. will send a report to the newsletter editor, by the deadline, for publication in the next issue of the newsletter.
  - c. will delete any listing at 60 days from the due or birth date, if known, unless the breeder has already notified the referral contact 1. to delete the listing, or 2. that they still have the puppies or dog available from that particular listing.

Approved 07/30/97

Revised 03/25/98, Revised 01/30/02